

UPV STUDENT EXCHANGE PROGRAM- INFORMATION/FACT SHEET 2014/2015

GENERAL AND CONTACT INFORMATION	
Official Name	UNIVERSITAT POLITÈCNICA DE VALÈNCIA
Web site	http://www.upv.es/index-en.html
Campuses	Valencia (Main Campus) Gandía Alcoy
Contact information	<p>International Exchange Programs Office (Central office):</p> <p>UPV-OPII Edificio 3C, Camino de Vera s/n 46022 Valencia opii@upvnet.upv.es www.opii.upv.es Tel:+34 96 3879290 Fax: +34 96 3877719</p> <p>Schools 'International offices: http://www.upv.es/entidades/OPII/menu_urlc.html?http://www.opii.upv.es/enlac_es_internos/responsables.asp</p>

APPLICATION INFORMATION	
Application web site	ww.opii.upv.es/Incomings Apply only during the application periods! (bellow)
Application STEPS	<p>Step 1- Requesting User and Password The International Exchange Programs Office validates the request (validations only during the application periods)</p> <p>Step 2- Fill the online application form</p> <p>Step 3- Confirm the application</p> <p>Step 4- Print and <u>upload</u> the application form along with:</p> <ul style="list-style-type: none"> - Copy of transcripts - Copy of Passport - Motivation letter(if required)
Application periods	<p>Semester A (Sept to January): From March 20th to May 15th</p> <p>Semester B(February to July): From September 1st to October 15th</p>

ACADEMIC CALENDAR	
Semesters	<p>*Calendars may slightly differ from one School to another.</p> <p>Semester A: September 2nd to January Exams: until 14th February</p> <p>Semester B: February 3rd to 24th June Exams:9th to 18th July</p>
Web site for Calendar:	https://www.upv.es/perfiles/estudiante/calendario-academico-es.html

ACADEMIC INFORMATION	
Schools and Faculties	<ul style="list-style-type: none"> • Faculty of Business Administration and Management • School of Computer Engineering • Faculty of Fine Arts • School of Agricultural Engineering and Environment • School of Architecture • School of Building Management • School of Civil Engineering • School of Design Engineering • School of Engineering in Geodesy, Cartography and Surveying • School of Industrial Engineering • School of Telecommunications Engineering • Higher Polytechnic School of Gandia (Gandía Campus) • Higher Polytechnic School of Alcoy (Alcoy Campus)
Course Information	<p>https://www.upv.es/estudios/grado/index-en.html Important information when selecting courses: READ CAREFULLY!</p> <ul style="list-style-type: none"> • Students are allowed to take courses from different Schools, however at least 60 % of the selected courses must belong to the hosting school. • UPV Schools recommend and in some cases require a minimum course load of 25 credits per semester. • Some Schools may have some pre-requisites concerning course selection. In that case these pre-requisites will be announced in the online application form under instructions. Additionally some courses may also have pre-requisites which must be considered before making a selection. Insufficient background may result into course denial. • Hosting schools can only guarantee for acceptance in their own courses. Enrolment in courses outside the hosting schools will depend on the spaces available after registering their own students.* • It is important to make sure that the selected courses are taught in the semester the student is to come. • When selecting courses students should bear in mind that EPSA and EPSG are located in the cities of Alcoy and Gandia respectively (around 80km from Valencia) • Class availability cannot be confirmed until enrolment once students have arrived in UPV. <p>Students will have 10 days after the beginning of the semester to make changes in their course selection. *Some Schools may have very limited spaces due to huge demand. In the case of the Business School acceptance in the courses will only be guaranteed upon arrival and after confirming available spaces. This must specially be noted by students outside the Business School.</p>
Courses in English	http://www.opii.upv.es/enlaces_internos/docencia_ingles.asp
Average course load per semester	25/30 ECTS credits (around 4 to 5 courses)
Grading system	UPV Grading scale: Fail<5 Pass5..<7 Good7..<9 Excellent9..10 Honour MH

SPANISH LANGUAGE COURSES	
Pre-semester Intensive language course (Gandia Campus)	Fee Paying 40 hours - 4 ECTS Levels: - A1, A2 - Basic User - B1, B2 - Independent User - C1, C2 - Proficient User http://www.upv.es/contenidos/ORI/info/789401normalc.html
Regular Spanish language courses	Free for Exchange students 3.6 ECTS Courses in Valencia and Gandia Levels: - A1, A2 - Basic User - B1, B2 - Independent User Application from the "Spanish" section in the online exchange application form

MENTOR (BUDDY) PROGRAM	
AIM	Buddy Program aims at partnering UPV students with incoming exchange students from the same School. Buddy partners will help with daily life, administrative and academic issues during the stay.
Application	Interested students should apply under the "mentor" section in the online exchange application form.

ACCOMMODATION	
Sharing or renting a Flat	This is the most common choice among exchange students. Price: from 250 to 350€ per month Tools: UPV Searching engine or private providers https://www.upv.es/perfiles/estudiante/alojamientos-buscador-en.html
Living with a Family	Price: from 200 to 600€ per month (higher prices if meals are included) Tools: UPV Searching engine or private providers https://www.upv.es/perfiles/estudiante/alojamientos-buscador-en.html
Students dorms	There are many student dorms around our Campuses. There is on-campus accommodation in the Valencia Campus, but also many in the near surrounding area. Prices: around 600 to 700€ with meal plans https://www.upv.es/perfiles/estudiante/alojamientos-residencias-en.html

PRACTICAL INFORMATION	
Valencia	http://www.turisvalencia.es/
UPV Exchange Student Guide	http://www.upv.es/entidades/OPII/menu_urlc.html?/entidades/OPII/infoweb/pj/info/U0631335.pdf
VISA requirements	Once accepted by the corresponding UPV School, the Central International office will issue the required acceptance documents for VISA purposes. No EU nationals must regulate their stay in Spain as Exchange student before the deadline of their visa. For that reason, the Central International Office will help students to prepare their FOREIGN STUDENT CARD and/or N.I.E. ALL THE STUDENTS NEED A STUDENT VISA EXCEPT EU NATIONALS.
Insurance	Students are required to bring their own Health Insurance for the whole period of their stay. Students will not be allowed to register provided they reproduce sufficient coverage.