KU Factsheets for Fall Semester 2018

General Information	
Address	Global Services Center Korea University 104A# Central Plaza 145 Anam-ro, Seongbuk-gu, Seoul 02841 Korea
Telephone& Fax	Tel : +82 2 3290 5175-8 Fax : +82 2 921 2352

Relevant Websites	
Korea University	http://www.korea.edu
Information for incoming students	http://gsc.korea.ac.kr

Incoming Exchange & Visiting Students Admission and Management		
General Manager	Mr. Jongkeun Kim	E-mail : jk1004@korea.ac.kr Tel : +82 2 3290 5170
Incoming Students Advisor North & South America	Mr. Heejun Park	E-mail : ttorrii@korea.ac.kr Tel : +82 2 3290 5175
Incoming Students Advisor Europe & China	Ms. Juyeon Ha	E-mail : elijerose@korea.ac.kr Tel : +82 2 3290 5176-8
Incoming Students Advisor Asia & Oceania	Ms. Seunghee Sue Lee	E-mail : sue_lee@korea.ac.kr Tel :+82 2 3290 5179

Outbound Exchange & Visiting Students, Balance		
Coordinator for : North & South America	Ms. Meerhee Kim	E-mail : meerhee@korea.ac.kr Tel : +82 2 3290 2962
Coordinator for : Europe	Mr. Seunghyun Yang	E-mail : s_hyun@korea.ac.kr Tel : +82 2 3290 2961
Coordinator for : China	Ms. Myung-Hua Jeon（田明花）	E-mail : mhjeon77@korea.ac.kr Tel : +82 2 3290 2958
Coordinator for : Asia & Oceania	Ms. Yunji Kim	E-mail : yunji0304@korea.ac.kr Tel : +82 2 3290 2954
International Communication & Protocol	Mr. D'Arcy Drachenberg	E-mail : drachenberg@korea.ac.kr Tel : +82 2 3290 2951

International Summer/Winter Campus (ISC)		
ISC/IWC Associate Director	Mr. Keum Nim Im	E-mail : kingroi@korea.ac.kr Tel : +82 2 3290 1154
ISC/IWC Manager	Mr. Hyo Jae Lee	E-mail : my2mell@korea.ac.kr Tel : +82 2 3290 1598
ISC/IWC Manager (pre-college)	Ms. Hyejin Kim	E-mail : jin12@korea.ac.kr Tel : +82 2 3290 1156
ISC/IWC Manager	Ms. Sue Kang	E-mail : surinkang@korea.ac.kr Tel : +82 2 3290 1153

Nomination Deadlines	
SEP Nomination deadlines **(For coordinators only)**	Semester 2 (Fall) :**March 30**

Application Deadlines	
SEP/VSP application deadlines	Semester 2 (Fall) :**April 20**

KOREA UNIVERSITY

Nomination & Application Procedures	
Entry requirements	• Must be a currently enrolled student • A minimum GPA of 2.5 on a 4.0 scale **(GPA by US standard)** • Undergraduates must have completed a minimum of 2 semesters (Postgraduates: 1 semester) at home institution before application starts. • Must submit a transcript for more than 2 semesters, which is issued before April 2018. **(Transcript including the second semester that is issued during or after application period is not acceptable)** • Fluency in either Korean or English language ※ No official scores required
IMPORTANT NOTICE	• We are experiencing a high demand for some areas of the courses, especially in **Business School**. This means students must be aware that it may be very difficult to register for these courses and there will be **No Guarantee** for their preferred choices. • KU cannot recommend or find a course for individual student for fairness issue. It is student's responsibility to make back up plan (plan B) when they make their course plan.
Non- available subjects to students **(Both undergraduate and graduate)**	Medicine, Nursing, Pharmacy, Law, Teacher Education, Division of Information Security (Department of Cyber Defense), Art & Design and all the courses in Sejong Campus.
Available subjects to graduate students	Only the departments below "Graduate School" are allowed to exchange/visiting students **except** the subjects mentioned above and Business related courses (e.g. BUS, INT). The details will be given via e-mail.
Required documents for online application (Essential) ※**All supporting documents MUST be uploaded online in English or with English translation except Korean.**	● Statement of purpose and goals (what you hope to achieve) ● One official academic transcript ● One passport-sized photograph ● Clear copy of a valid passport (file size under 50kb) ● Health Certificate (deadline : **July 31, 2018**) ※ Can be uploaded to application system after application process is finished. ※ **TB test should be taken after application period starts.** - **For those who will stay at on-campus housing must submit a result of TB test which is taken after July 1, 2018.** ● Copy of private health insurance (must be valid throughout your study abroad period) (Deadline : **July 31, 2018**) ※ Can be uploaded to application system after application process finished. ● Student Oath
	<Extra Requirements for Visiting Students> ● One letter of academic reference (VSP only) ※ Must be sent directly to the Global Services Center by the relevant referee via email (studyabroad@ korea.ac.kr) ● Application Fee of non-refundable USD50 (VSP only)

Online application	For Exchange Students: Website Link will be provided via Email. For Visiting Students: Application page will be opened during the application period.

Nomination procedure for Student Exchange Program (SEP)
 	
※ **We request that home institutions to send confirmation to us upon receipt of the admission package.**
 	
<Important Notice Regarding Courses>
 	
Korea University has student limitation quota at each department/classes, so we cannot guarantee students will be able to take ALL the courses they wish to take. Therefore, if the students have any essential courses they need to take for graduation, we suggest them to take it at your home university. It is strongly recommended for students to make their backup plan before they apply.
	1. Before the official nomination, exchange coordinators **MUST** consult with the KU exchange program manager for your region concerning the number of Student Exchange Program (SEP) nominees.
	
	2. **Once the number of nominees has been confirmed, exchange coordinators will receive a direct e-mail from Global Services Center. Each Exchange coordinators will have their own link to access and type students' information.**
	
	3. **Students will receive an application link via e-mail automatically right after their coordinators finish online nomination. Students must complete** the online application by the deadline indicated.
	
	4. Once the student's application is approved, the 'Admission Package' will be sent to the exchange coordinator of the student's home university, **not to the individual student**, and it will include :
	  ● Letter of admission that includes further information regarding :
	    - D-2 Student visa
	    - Accommodation
	    - Course registration
	    - International students' orientation
	    - Private health insurance
	  ● Certificate of acceptance (for visa issuance)
	    - Those who have Korean passport, Certificate of Acceptance will not be issued.
	
	5. Students can upload a copy of **Private Health Insurance and Health Certificate to the application system** at the time of online application submission or after they have been admitted.
	  ※ We recommend students to do the **TB test after the result for the on-campus accommodation is announced**, and then upload the result.
	
	6. Exchange coordinators at partner universities are responsible for making sure all students have international private health insurance that will be valid during their study period at KU. **Those who do not submit the copy of private health insurance will NOT be allowed to register for any courses.**
	
	7. Only when KU receives the copy of the private health insurance, the students will fully be admitted to KU.

Application procedure for
Visiting Student Program (VSP)
 	
<Important Notice Regarding Courses>
 	
Korea University has student limitation quota at each department/classes, so we cannot guarantee students will be able to take ALL the courses they wish to take. Therefore, if the students have any essential courses they need to take for graduation, we suggest them to take it at your home university. It is strongly recommended for students to make their backup plan before they apply.
	1. Visiting Student Program (VSP) applicants must submit the online application. (※Academic reference letter accepted by post or direct email from the referee only)
	
	2. There is a non-refundable USD50 or KRW50,000 application fee which has to be wire-transferred to KU's account. The account details are as follows :
	Name of Bank : Hana Bank, Godae Branch
	(Swift Code : KOEXKRSE)
	Address : Godae Branch, 145 Anam-ro, Seongbuk-Gu, Seoul 02841, Korea
	Account Number : 391-904468-24637
	Account Holder : Global Services Center
	Sender : Student′s full name
	
	3. Once the online application has been submitted, the internal procedure for approval of the applications by the KU International Committee will commence, and this may take up to one month.
	
	4. When your application has been accepted, KU will send you a copy of the letter of admission and a tuition invoice via email.
	
	5. When your tuition payment has been completed, your admission package will then be sent directly to you. The admission package will include :
	
	● Letter of admission that includes further information regarding :
	  - D-2 Student visa
	  - Accommodation
	  - Course registration
	  - International students' orientation
	  - Private health insurance
	● Certificate of acceptance (for visa issuance)
	  - Those who have Korean passport, Certificate of Acceptance will not be issued.
	
	Once you are admitted, you must upload the **copy of your private health insurance and the health certificate on your application system by July 31. 2018**.
	
	Those who failed to provide the copy proof of insurance will NOT be allowed to register for courses at KU.
	
	※ We recommend students to do the **TB test after the result for the on-campus accommodation is announced**, and then upload the result.
	※

Arrival Guide	
International students' orientation	Orientation is **MANDATORY** for all SEP & VSP students Fall semester : **August 28 – 29 (TBC)**
Recommended arrival week	Fall semester : **August 25 - 27**
Online Application submission :	**June 11, 2018 ~ July 1, 2018 (TBC)**
Accommodation moving-in dates **Accommodation moving-out dates** **Accommodation payment due date**	**August 19, 2018(TBC)** **December 22, 2018(TBC)** **July 27, 2018(TBC)**
Relevant website	https ://reslife.korea.ac.kr :5008/v1/src/main/page.php?code=intro Students must apply for the on campus accommodation during the application period. Students must upload the TB test result (either chest x-ray or skin test is acceptable) after the accommodation result is announced. ※ **ONLY the result of TB Skin Test or chest X-ray which is placed and read after July 1, 2018 will be accepted.** ※ **All students who attend Korea University must complete the Health Certificate.**
Airport pick-up service	On **August 25 – 26,** there will be a **FREE** Airport pick-up service for students who will be living in KU residence halls. If students wish to be met at the **Incheon international airport** and taken to their hall of residence, they **MUST** submit the **ONLINE Airport pick-up request no later than August 5, 2018** (**http://gsc.korea.ac.kr** > **Exchange/Visiting Student** > **Request** > **Airport Pickup** **Please note** that the airport pick-up service operates at the **Incheon international airport only** and is available only for flights that arrive before **9pm**. The bus to Korea University will depart **every** **two or four hours** from **8am until 10pm** during the two days. Students may have to wait at the airport until other incoming students arrive. The approximate travelling time from the airport to halls is normally 1.5 to 2 hours.
What if I do not apply or miss the application deadline for the airport pick-up?	If students do not apply or miss the deadline for the airport pick-up, they need to come to Korea University by themselves. Useful website : *http://www.airport.kr/pa/en* *http://www.airhelp.co.kr* *http://gsc.korea.ac.kr > About GSC > Contact Us* *> Direction to KU*
Incoming information materials download	**http://gsc.korea.ac.kr** > **Exchange/Visiting Student** > **Board** > **Notice**

Academic Offerings	
Course registration	Once students are admitted to KU, the incoming advisors will contact students via email about the guidelines for the online course registration process. ※ Online Preferred Course List Plan : **mid-July (TBC)** KU allows students to expedite course registration before the official registration period begins ※ Online Course Registration : First week of August (TBC) ※ More detailed information will be sent to students **in July** via email with complete guidelines and student MUST read the guidelines very carefully.
List of courses taught in Korean and English	**http://sugang.korea.ac.kr > Click on *English* on the top left >** Major or General (electives) subject > Select the appropriate Year, Term, and Department > Click on the course no. for more detailed course information. ※ ***Courses conducted in English will indicate in brackets, English.*** (e,g, Management Strategy (English)) ※ ***Please move the scroll bar so that you can see what courses are open to students. Courses marked under 'X' Tab are open to exchange/visiting students.***

Scheduled updates of the English course list	Undergraduates : Beginning of July for Semester 2 (Fall)
	                     (Course Registration will be early August)
	Postgraduates : Beginning of August for Semester 2 (Fall)
	                     (Course Registration will be late August)

How do I know what courses will be offered before?	Please refer to the courses list from the previous year. For example, if you are coming in fall or spring 2018, then you may refer to the list offered in fall or spring 2017. There may be little changes between the years but the list is likely to remain similar. ※ The list offered in Fall and Spring may differ so please make sure you check the relevant semester of your choice.
Can students choose courses offered in different majors/departments?	Yes, students coming to KU through the university-wide agreement can choose courses offered in different majors as long as there is no overlaps of the class time and they satisfy the required pre-requisites.
Student Services	
● Free airport pick-up ● International orientation ● Course registration ● Student/bank card ● International Students Festival	● KUBA (Korea University Buddy Assistance) ● Free Korean language classes during the semester breaks ● Field Day ● General counseling ● Seoul city tour
Academic Workload	
Course load	Major related course : 2-3 credits Elective : 1-3 credits (1 credit = 1 teaching hour) 1 semester : 16 weeks

Undergraduates	Min. 12 and max. 19 credits per semester.
	- Undergraduate students who have earned more than 12 credits during the first semester with a minimum GPA of 4.0 are eligible for a [*Merit scholarship*] for the second semester.
	- Undergraduate students are <u>NOT allowed</u> to take postgraduate courses.
	- **12 credits per semester is minimum requirement for any scholarship at KU so students must double check if there is minimum credit requirement at their home institute.**
Postgraduates	Min. 6 and max.12 credits per semester

Language of Instruction & Language Courses	
Language of instruction	Approximately 40% of courses are conducted in English and 60% in Korean.
Korean language courses	Credit-bearing Korean language courses are offered during the regular semesters. There are 6 different levels from beginner to advance.
	For those who wish to take Korean language classes, no prior knowledge of the Korean language is required but there might be placement test depending on the lecturer. It will be held on the first day of the class.
	Free Korean language classes (4 weeks) are offered to students who completed a regular semester at KU during the winter/ summer break.

Academic Transcript Issuance	
Fall semester **Spring semester**	End of January to mid-February End of July to mid-August
	※ We will only be sending 1 copy per student. Should students wish to apply for more copies, they can make the request online. http://gsc.korea.ac.kr **> Exchange/Visiting Students > Request > Certificates and other related Documents**

Accommodation	
On-campus accommodation →**CJ International House** →**Anam Global House** *Important Notice There will be construction next to the On-campus accommodation during this year. Construction activity may affect students to varying degrees and may involve excess dirt and/or noise. Please make your decisions carefully before you apply.	On-campus accommodation is available but limited. Students are **advised to apply as soon as the online application is started**. The residence office will contact the students via email for full payment. Most of the rooms are shared room. All on-campus accommodation is located within 20 minutes of walking distance from the main campus. <u>Notice</u> : Those who are planning to stay for 2 semesters at KU, please be reminded that newly enrolled students will take the first priority for the on-campus accommodation.

Off-campus accommodation	There is a wide range of off-campus housing available near the campus within 5-10 minutes' walking distance. The incoming advisors will provide information and assistance where needed. If you have any queries about the off-campus housing options, please send an email to studyabroad@korea.ac.kr
Applying for on-campus accommodation	**Online Application submission :** **June 11, 2018 ~ July 1, 2018 (TBC)** Once students are admitted, they will have received the KU admission letter with individual KU ID number which will be needed to make the online housing application. **Application result : July 20, 2018(TBC)** To apply for housing, please visit the direct link http://reslife.korea.ac.kr **Important Notice :** Students who plan to apply for the on-campus **must** upload the result of the TB test (either chest x-ray or skin test is acceptable) after the accommodation result is announced. ※ **ONLY the result of TB Skin Test or chest X-ray which is placed and read after July 1, 2018 will be accepted.**
What if I was not given a room or failed to apply for on-campus accommodation?	For those who have not found on-campus accommodation, the Global Services Center will provide information and assistance in finding off-campus residence nearby the campus at reasonable rates. Off-campus accommodation information can be found on from **http://gsc.korea.ac.kr > Student Services > Accommodation**
Semester breaks	Accommodation is available during the breaks between the semesters. If you wish to stay on during the break, you will be required to fill in the application form for extension in advance.
Estimated Living Expenses in Seoul	
On-campus accommodation	Single : KRW 2,000,000 per semester (4 months) Double : KRW 1,580,000 per semester (4 months) Triple : KRW 880,000 per semester (4 months) https://reslife.korea.ac.kr :5008/v1/src/main/page.php?code=rate
Off-campus accommodation	Approx. KRW 300,000 - 500,000 per month
Food/meals	Approx. KRW 400,000 per month
Local transportation	Approx. KRW 60,000 per month
Academic expenses	Approx. KRW 150,000 per semester (mainly textbooks)
Personal expenses	Approx. KRW 250,000 per month but may vary

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Insurance	
Private health insurance	All incoming students coming to study at KU **MUST provide a copy of their private health insurance that is valid during their study period at Korea University**. Those who fail to provide the copy of their health insurance that is valid in Korea **will NOT be allowed to enroll at KU even if they have been admitted to KU**. ※ Deadline : **Fall semester : July 31** ※ Students of Korean nationals can submit a copy of Korean National Health Insurance.

Visa Requirements	
Student visa	All international incoming students coming to study at KU must apply for a D-2 student visa. When you receive the admission package, the CoA (Certificate of Admission) will be included together with the Letter of Admission. You can apply for the student visa at the Korean Embassy or a Korean consulates in your home country (or for those who have Chinese nationality in the country where their home institution is located) by submitting the CoA. For information about any immigration issues, please go to *http://gsc.korea.ac.kr* > *Exchange/Visiting Students* > *While in KU* > *Visa & Immigration for Exchange/Visiting Students* **There are two types of required documents required by the Korean embassy to submit when applying for D-2 visa and they are :** ● Korea University Business Registration Certificate (A copy will be attached to the Admission Package) ● A copy of agreement with partner university (Please ask your home institution's exchange coordinator) ※ Extra documents may be required depending on students nationality ※ Students of Chinese nationals who are studying outside of China MUST apply for the student visa in the country where the home university is located.
Working in Korea	The revised part-time job permission for foreign students holding D-2 visa was enacted on March 1, 2003. The Ministry of Justice is implementing a more flexible program in order to meet foreign students' expectations. A D-2 holding foreign student may apply for an exception to their visa. ※ Students can only do part time job with an official employer who has Certificate of Business Registration.
Number of hours allowed to work	Undergraduates : maximum 20 hours per week Graduates : maximum 40 hours per week

Mandatory job reporting	Those who wish to do a part time job must make the online reservation with the Immigration Office. Student can work only after they receive permission from the Immigration Office. * Basic Required Documents - Copy of a Certificate of Business Registration of the employer - Part-time Work of Foreign Student Confirmation Form - Employment Contract ※ Extra documents may required
Scholarships	
Global KU Scholarship **Students are required to upload the scholarship application on their application page before the deadline.**	Students may apply for **Global KU Scholarship**. Admission Scholarship: Starts from KRW 400,000 up to KRW 1,600,000 for the first semester. Travel Scholarship: Starts from KRW 300,000 up to KRW 1,500,000 for the first semester. ※ Merit Scholarship: Applicable to under-graduate SEP & VSP students participating in one-year program only. Awarded on the basis of academic merit from the first semester, KRW1,200,000 will be given for the second semester For detailed information, please check the website on *http://gsc.korea.ac.kr > Exchange/Visiting Student> While in KU > Scholarships*
Deadline	**July 31, 2018**
Result	Scholarship results will be announced by Global Service Center in **end of October** The Awards Committee considers several factors when making its decision, including not only academic factors, but also geographic and strategic factors. All decisions are final and cannot be overturned.
Universitas 21 (U21) & Association Of Pacific Rim Universities (APRU) partnership scholarships **If student do not submit or complete the Health Certificate and Health Insurance, they cannot receive any kind of scholarships.**	To celebrate the entry to U21 and APRU Universities membership and to promote active student mobility and cooperation, KU introduced partnership scholarships for every student from all member institutions of U21 and APRU. For regular semesters, USD250※ will be provided per semester for participants from Asian member institutions, and USD500 for those from non-Asian member institutions. Applicants may also apply for the Global KU Scholarships. ※ USD 1 = approximately KRW1,000

2018 International Summer Campus (ISC)	
Duration	4-week Program : June 26, 2018 – July 19, 2018 6-week Program : June 26, 2018 – August 2, 2018
Application deadline	May 16, 2018
Arrival	June 24-25, 2018
Program start (Orientation)	June 26, 2018
Classes start	June 27, 2018
Exam week	4-week Program : 2nd and last week of the program 6-week Program : 3rd and last week of the program
Departure	4-week Program: July 20-21, 2018 6-week Program: August 3-4, 2018
Web address	http://summer.korea.ac.kr
ISC courses	http://summer.korea.ac.kr > ISC Program > Course & Faculty
ISC faculty	About 60 faculty members from overseas institutions
Workload	6-week Program : courses will be held from Monday to Thursday, 100 minutes per class, total 48 class hours 4-week Program : courses will be held from Monday to Thursday, 150 minutes per class, total 48 class hours
Coordinator	Mr. Keum Nim(Roy) Im (isc@korea.ac.kr)
2018-2019 International Winter Campus (IWC)	
Duration	Session 1 (3 weeks) : December 27, 2018 – January 17, 2019 Session 2 (2 weeks) : January 21, 2019 – February 1, 2019
Application deadline	November 30, 2018
Arrival	Session 1 : December 26, 2018 Session 2 : January 20, 2019
Program & Class start (Orientation)	Session 1 : December 27, 2018 Session 2 : January 21, 2019
Exam week	To be Announced
Departure	Session 1 : January 18, 209 Session 2 : February 2, 2019
Web address	http://winter.korea.ac.kr
IWC courses	http://winter.korea.ac.kr > IWC Program > Session 1 (for-credit) http://winter.korea.ac.kr > IWC Program > Session 2 (not-for-credit)
IWC faculty	About 20 faculty members from overseas institutions
Workload	Session 1 : courses will be held from Monday to Friday, 160 minutes per class, total 48 class hours
Coordinator	Ms. Sue Kang (kuwinter@korea.ac.kr)

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2018 Academic Calendar		
Month	**Date**	**Events**
February	15 - 17	New Year in Lunar Calendar
	22-23	Orientation for International Students (Mandatory)
March	1	Independence Declaration Day (National Holiday)
	2	Spring Semester Begins
April	20-26	Mid-term Examination Period
May	5	KU Foundation Day / Children's Day (National Holiday)
	7	Children's Day (National Holiday)
	22	Buddha's Birthday (National Holiday)
June	6	Memorial Day (National Holiday)
	13	Local Election Day (National Holiday)
	15-21	Final Examination Period
	22	Summer vacation begins
	26	International Summer Campus Begins
August	2	International Summer Campus ends
	15	Liberation Day (National Holiday)
	22-24	International Students' Orientation (Mandatory) (TBC)
September	3	Fall semester begins
	24-26	Chuseok,(Korean Thanksgiving day, National Holiday)
October	3	National Foundation Day (National Holiday)
	9	Hangeul Proclamation Day (National Holiday, Sunday)
	22-26	Fall Semester Midterm Examination Period
December	17-21	Fall Semester Final Examination Period
	24	Winter Vacation Begins
	25	Christmas (National Holiday, Sunday)
	28	International Winter Campus Session 1 Begins (TBC)
January	17	International Winter Campus Session 1 Ends (TBC)
	21	International Winter Campus Session 2 Begins (TBC)
February	2	International Winter Campus Session 2 Ends (TBC)